

## Venue Logistics Operative Vacancy

**The ACC Liverpool Group operates the city's waterfront event campus – the interconnected M&S Bank Arena, ACC Liverpool and Exhibition Centre Liverpool - as well as ticketing agency Ticket Quarter and the Pullman Liverpool Hotel. Playing a leading role in shining a spotlight on Liverpool, we have successfully staged a wide array of national and international events, from shows and conventions, business gatherings to exhibitions, developing our offer over the last decade to that of a world-class provider of venue and event services.**

We are looking for a Venue Logistics Operative to join our team on a permanent, full time basis.

The successful candidate will assist with the physical changeover of all areas of the M&S Bank Arena, Convention Centre and Exhibition Centre Liverpool from event to event to meet organisational needs and plans.

### Company Benefits

We are an award-winning, world-class venue where our people are at the heart of everything that we do. Recognition and reward are of huge importance to us at the ACC Liverpool Group, and just some of the benefits staff can enjoy include:

- An enhanced holiday scheme which increases with length of service.
- An excellent pension scheme is available.
- Access to a premium health care policy, which includes an employee assistant line, contributions towards a wide range of medical costs, such as dental and optical and staff discounts.
- Enhanced maternity, paternity and adoption leave schemes.
- An excellent occupational sick pay scheme.
- Free onsite parking right in the heart of the city centre.
- Employee Reward Platform.
- A dedicated wellbeing strategy to support staff when at work.
- 25 Qualified Mental Health First Aiders on site.

**The ACC Liverpool Group is a place where you can truly make a difference. Some of the wonderful things ACC Liverpool Group have achieved / continue to work towards:**

- Disability Confident Employer
- Member of the Fair Employment Charter
- Real Living Wage employer
- Social value impact plan - last year we contributed over £6.4m
- Green Meeting's Gold Standard
- Sustainability Strategy

- Positively influencing biodiversity – in the grounds of our campus, we have 3 beehives
- Carbon Neutral Campus
- Accessibility Strategy
- AccessAble Guide

## About the Role

Main duties include:

- Set-up and de-rig allocated rooms and areas of The ACC Liverpool Group including change over for alternative use, to meet specified timeframes.
- Facilitate the correct storage of all equipment and furniture to ensure all storerooms and their contents are kept clean and report any defects to furniture and equipment immediately.
- To undertake light maintenance and cleaning duties as instructed by the Venue Logistics Manager.
- Support the Senior Venue Logistic Operative to ensure basic repair and maintenance on equipment is undertaken as deemed appropriate.
- Assist production companies, clients, service partners etc. with the load in and load outs and deliveries within the venue incorporating the use of forklift trucks (trained and licensed personnel only), pallet trucks, trolleys etc. where necessary to ensure successful delivery of events.
- Assist production companies, client, service partners etc. with build ups and break downs.
- Perform general maintenance duties incorporating the use of mewps (trained and licensed personnel only) where necessary.
- Fulfil the porter role throughout The ACC Liverpool Group as and when required.
- Assist the Senior Venue Logistics Operative and Venue Logistics Manager to ensure client's needs are met.

We highly value the behaviours, attitudes and skills which will help you to develop and excel in this role. In this case, we're looking for someone who:

- Has experience working in a physical, fast-paced environment.
- Can maintain a positive, proactive attitude under pressure.
- Is reliable and committed to delivering events on time and to a high standard.
- Can contribute to the success of our One Team culture to deliver our aims and objectives, maintaining a flexible and positive attitude.

If you are a hardworking and committed professional ready to contribute to our continued success, we'd love to hear from you.

Join us at The ACC Liverpool Group and be part of something extraordinary.

Please note, we may close this vacancy before the stated closing date if we receive sufficient applications for the position. Therefore, if you are interested in this position, please submit your application form as soon as possible.

**Closing Date: 21 September**

**Interview Date: TBC**

For further information, assistance, or to obtain information, please contact the People via email [recruitment@accliverpool.com](mailto:recruitment@accliverpool.com)

### **Equality, Diversity & Inclusion**

The ACC Liverpool Group know the value of having a diverse and representative team across our organisation. We promote equal opportunities and are committed to having an inclusive work force where everybody feels respected, are treated fairly and diversity is celebrated. As such we strongly encourage and welcome applications from suitably qualified candidates from all members of the community regardless of age, disability, gender reassignment, marriage and civil partnership, race, religion, belief or sexual orientation.