

Operations and FM

Casual Venue Logistics Operative

MAIN DUTIES

- Set-up and de-rig allocated rooms and areas of The ACC Liverpool Group including change over for alternative use, to meet specified timeframes.
- Facilitate the correct storage of all equipment and furniture to ensure all storerooms and their contents are kept clean and report any defects to furniture and equipment immediately.
- Assist production companies/clients/service partners etc with the load in and load out / deliveries within the venue incorporating the use of forklift trucks (trained and licensed personnel only) / pallet trucks/trolleys etc where necessary to ensure successful delivery of events.
- Assist production companies/clients/service partners etc with build up and break downs – general maintenance duties incorporating the use of mewps (trained and licensed personnel only) where necessary.
- To undertake exhibition and general event markouts as requested by the Assistant Operations Manager.

GENERAL

- To adhere to The ACC Liverpool Group's Health and Safety policies and procedures and to observe a duty of care to all visitors, staff and contractors to ACC Liverpool.

